



Quick Start Guide

Version 1.0



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The screenshot shows the aglearn+ dashboard for user Kathy T Fallow, Senior Training Analyst. The interface includes a top navigation bar with links like Home, My Employees, Organization, and Catalog. A central header displays the user's name and a notification about pending approval requests. The main content area is divided into two sections: a 'To-Do List' on the left and 'Easy Links' on the right. The 'To-Do List' shows tasks categorized by due date (Overdue, Due within a week, Due within a month, Due later). The 'Easy Links' section contains quick access to various tools like Approvals, Reports, Curricula, Competencies, and Goals. Numbered callouts (1-6) point to specific elements: 1 points to the user profile, 2 to the pending approval notification, 3 to the 'Check System' link, 4 to the 'Employees' dropdown, 5 to the 'Easy Links' section, and 6 to the 'Goals' status pod.

1 Profile

Access your Talent Profile to update your email address and select your current supervisor.

2 Compatibility

Test your browser and software versions for compatibility in AgLearn.

3 Alerts

Click to respond to Pending Approvals and other alerts.

4 To-Do List

Formerly known as the Learning Plan, the To-Do List shows a consolidated view of tasks that are upcoming or overdue. The list can be filtered to view only registrations, online courses, or learning evaluations.

5 Easy Links

Easy Links provide a quick method of navigation to commonly performed activities such as SF-182 Requests, Completed Work (formerly Learning History), and Reports.

6 Status Pods

Status Pods help you view a snapshot of progress on learning and performance activities. Click the charts to check your status in assigned curricula, competencies, or IDP goals.